



**Long Island Individual/Family Advisory Board Meeting**  
**1Michael Avenue Farmingdale New York**  
**September 11, 2019 6pm to 8pm**

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**Members Present**

Susan Platkin  
Steve Fleisher  
Denise Ginter

Edward Levine  
Lisa Fleisher  
Joe Geradi

Ralph Warren  
Suzanne Valls  
Tal Orian

**CDNY Staff Present**

James Moran, CEO  
Anne Ogden, COO  
Ernie McNutt, AVP Downstate  
Danielle Wiltsie, Director of Individual, Family & Self-Advocate Supports  
Luisa Eusse-Roche, LI Regional Director

## **Welcome:**

Care Design NY (CDNY) welcomed all self-advocates and family members for attending the meeting.

## **Introductions:**

The Advisory Board Members introduced themselves along with CDNY Employees.

## **Summary of Last Meeting:**

Review of the Meeting Minutes from the previous meeting. The Board Members approved the previous meeting minutes.

## **Review of Handouts:**

Danielle Wiltsie updated the Advisory Board on the newly proposed job position which is Finalized for The Individual & Family Liaison. This position will serve as a “bridge” between the organization (Care Design NY) and members, including self-advocates, individuals, families and community “working for the organization, speaking for you”.

Care Design will pilot this position, Individual and Family Liaison Position in the Albany area. Initially, there will be two to three part-time, hourly employees who will be hired and will be overseen by Danielle Wiltsie. Care Design has discussed this job description with Advisory Boards in the other Regions as well and received feedback.

After the pilot has begun and has been evaluated, the goal for Care Design is to have two to three part time positions in each region, 12-15/20 hours a week. The next steps are to post for the position externally and internally, share with Advisory Board Members, Care Managers and Individuals and Families in the Capital/North Country Region. Danielle Wiltsie will share with the Board the finalized job description.

The Advisory Boards were updated on the Managed Care Focus Groups that were held in all the regions in July and August. Care Design launched the series of Managed Care Focus Groups in an effort to better understand individual and family perspectives on the roll out of managed care for the I/DD population in NYS, and how Care Design can best facilitate education and outreach.



When the focus groups were held there were 6-10 individuals and families that attended each focus group. There was an outside vendor who facilitated the meetings. Care Design was able to capture information shared and will use it for internal purposes and external for purposes of education on Managed Care. As discussed at previous Advisory Board Meetings CDNY will launch a Managed Care Sub Committee that will meet the months in between the Advisory Board Meetings. The first meeting will be held in October via Teams. The information that is discussed at the Sub Committee will be shared with the Advisory Board Members by the Member that has attended for the region they participate in.

Care Design's intention moving forward with the Managed Care Sub Committee is to focus on honest exchanges about the issues with the interests of the participants as the priority and critical issues as a primary focus.

Discuss Benefits and Entitlements Training/Workshop: Care Design has been holding Benefits and Entitlement Workshops. The first one of the series that was held was Transition Planning. There will be a survey at the end of the Workshop. There will be additional Workshops that begin again in September and will continue through October.

Danielle Wiltsie asked discussed with the Advisory Board that Care Design would like to continue with Key Note Workshops and will send out a survey on topics the Board would like to see occur next.

Danielle Wiltsie shared with the Advisory Board a list of Acronym's to use as a starting point. The Advisory Boards have asked that there be an updated Acronym List. Danielle Wiltsie shared with the Advisory Boards that she would email the list to the Board Members. The Board Members will have the list to review and remove and add Acronym's that they feel are important or irrelevant. This document will be a work in progress, once it is complete it will be shared with Individuals, Families and Care Managers.

There was discussion at the Advisory Board Meeting the Quality and Analytic Department will have a standing agenda item to review updates from the Department. Danielle Wiltsie will schedule a meeting with a few Board Members from each region within the next month and the staff from the Quality and Analytics Department can update the Members on what they have been working on and discuss the items for the standing agenda items for future meetings.

Lastly, The Advisory Board discussed the concern with lack of options for housing, direct support professionals and access to services. The Advisory Board will brainstorm suggestions to increase the options and variety of services and discuss this at the next meeting.



## Summary of Meeting:

- Care Design will share the final version of the job description for the Individual & Family Liaison position with Board Members.
- Danielle Wiltsie will send out information for the Managed Care Sub Committee and will ask Board Members to attend and share information with the Advisory Board at the next meeting.
- Danielle Wiltsie will send out the invite for the Quality and Analytics Sub Group. This group will meet and discuss the standing agenda item for the next meeting.
- The Advisory Board will be sent via email the Acronym List to review and send back with updates they would like to see.
- The next meeting will be held in November 2019. Danielle Wiltsie will send out a date, time, and location that accommodates as many Board Members as possible.
- The Meeting Minutes will be sent out to all Advisory Board Members who attended in person, phone, or were unable to attend this meeting.

